

## **CONSTITUTION OF THE DR WILLIAMS' SCHOOL OLD GIRLS' ASSOCIATION**

**Cymdeithas y Cyn – Ddisgyblion, Ysgol Dr. Williams, Dolgellau.**

### **1 NAME**

The name of the Group shall be the Dr Williams' School Old Girls' Association.

### **2 OBJECTIVES**

The objectives of the Association shall be:-

- (a) to represent and support generations of pupils and staff who were at Dr Williams' School, Dolgellau until its closure in 1975, and to preserve the ethos and culture of the School;
- (b) to have the facilities to do so.

### **3 MEMBERSHIP**

Membership of the Association shall be open to Old Girls and staff over the age of 18, irrespective of political party, nationality, sexual orientation, religious opinion, race or colour.

### **4 MANAGEMENT**

- (a) The Group shall be managed by a Committee to be elected by show of hands at a BGM.
- (b) The Committee shall consist of a Chair, Deputy Chair, Secretary, Treasurer and up to 20 other members.
- (c) From this an Executive Committee shall be formed to manage the day-to-day running of the OGA.
- (d) If vacancies occur among the officers, the Committee shall have the power to fill them from among its members, and to co-opt other members to the Committee as appropriate.
- (e) A third of the members of the Committee constitute a quorum.

### **5 B.G.M.**

The Committee shall arrange a Biennial General Meeting. The purpose shall be: -

- (a) to receive the Biennial Report and Statement of Accounts;
- (b) to accept the resignations of the Committee;
- (c) to elect a new Committee;
- (d) to appoint an independent individual to examine the Statement of Accounts;
- (e) to vote, if necessary, on proposals to amend the Constitution.

### **6 FINANCE**

- (a) All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose.
- (b) The Treasurer shall keep proper books and records and prepare annual accounts .
- (c) The Accounts shall be examined independently and signed by the examiner as being a true record. All members of the Committee shall receive copies.
- (d) The Bank Mandate shall authorise the Bank to pay cheques signed by any two authorised nominees. The Treasurer will normally be one of the two signatories.
- (e) The Treasurer and 3 other members of the Executive Committee shall be appointed as authorised signatories.

### **7 AMENDMENTS TO THE CONSTITUTION**

The Secretary must receive any proposed amendment to the Constitution at least twenty-eight days before a BGM. The alteration of the Constitution requires the approval of a majority of those present at a BGM.

### **8 DISSOLUTION**

- (a) At such time that the Committee feels that it is appropriate to dissolve the Association, it should make a proposal to this effect.
- (b) The Committee shall notify this intention to everyone on the address list at the time, and call a special general meeting of all DWS members.
- (c) A simple majority at such a meeting shall confirm the decision, and the Committee must notify all interested parties.
- (d) After settlement of debts, the Executive Committee shall arrange for the disposal of any Association funds and assets remaining. If appropriate at the time, the group, "Friends of DWS" will be set up encompassing the Branches and the website. Monies will be provided for the continued maintenance of the website and a management group of 3 members shall be appointed to apply due diligence to the website and its contents.

*This revised Constitution was accepted unanimously at the Biennial General Meeting held on Saturday, 29<sup>th</sup> September, 2012. It is now adopted by The DWS Old Girls Association*